

Registration



Municipal Delegate registration this year is \$475.00. Every municipality must complete the online registration form by **Friday, October 25, 2019**. Each municipality may register any number of delegates but may only register 2 voting delegates. To register go to www.municipalnl.ca/engagement

Resolutions – 2019

The deadline for resolutions is **Friday, September 13, 2019**. Attached please find our helpful guideline on how to draft a resolution.

Agenda

MNL Convention Committee is working on a comprehensive and interactive agenda once again this year. The preliminary agenda will be circulated to members in the coming weeks, and will be available on our website.

Accommodations

MNL does **NOT** allocate rooms for conferences that take place in St. John's. To accommodate MNL members, the Delta Hotel and JAG Hotel are offering MNL delegates a group rate. Please visit the MNL website for more information.

Other Options

If any member of your council or staff have special dietary needs, require child care options or if we can assist in any other way to make our event accessible to you please contact Renee Sharpe via email at rsharpe@municipalnl.ca or call the MNL office at 1-800-440-6536.

Partners Pass

Once again MNL is offering for purchase the "Partner's Pass". Same as last year, this pass admits the ticket holder into all evening functions which include: opening ceremony, trade show, MNL regional night social and the banquet.

The fee for the Partner Pass is \$225 per partner.

Refunds Policy

Requests for refunds of conference registration fees must be sent to MNL c/o Rodney Codner, Director of Finance and Operations. Requests may be made via email, fax or regular mail however the onus is on the sender to ensure MNL has received your request.

Requests for refunds up to the deadline of registration, **Friday, October 25, 2019**, will receive a 75% refund of registration fees paid to MNL.

There will be no refunds issued after the deadline of registration, **Friday, October 25, 2019**.

Email Rodney at rcodner@municipalnl.ca for more information. (MNL Fax: 709-738-0071)

Nominations

This year the MNL Board positions for which nominations are being accepted, all for two-year term, are as follows: President, Vice President, Small Towns Director and Urban Municipalities Director (UMC). Please complete and return the nomination form to the MNL office by close of business on **Wednesday, October 16, 2019**.

Please note that nominations will not be accepted from the floor, unless there is an unexpected vacancy or if nominations were not received for an available position.

2019 Nomination Form

Nominations close on Wednesday, October 16, 2019.

We, the undersigned, hereby nominate: _____

Nominee's position with council: _____

From the municipality of: _____

For the position of: **President** **Urban Municipalities Director (UMC)**
 Vice President **Small Towns Director**

Dated this _____ day of _____, 2019 at _____

I, _____, accept the above nomination.

Signature
of mover:

Signature *Please print* *Position with council*

Signature
of seconder:

Signature *Please print* *Position with council*

Signature
of witness:

Signature *Please print* *Position with council*