Municipal Training Financial Assistance Fund Application



Contact Person: Telephone: Fax: F-mail: Training Activity Information Name of Attendee Position Title (e.g. Clerk, Councillor) Name of Activity: Date(s) of Activity: Location(s): Sponsoring Group: Statement of Expenses Remail: Time of Departure: Time of Return Home: Registration or Course Fee - receipt required Meals # of Breakfasts # of Breakfasts # of Breakfasts # of Dinners # of Din	Contact Information						
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Statement of Expenses Sponsoring Group: Statement of Expenses Statemen							
Statement of Expenses Republishments - provide capies of all receipts serified by the Clerk) Date(s) Travelled: From: To: Time of Departure: Time of Return Home: Registration or Course Fee - receipt required Meals Meals Maximum - 543.70, No receipt required # of Breakfasts	Name of Activity:	Date(s) of Activity:					
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Maximum = \$43.70; No receipt required)	Registration or Course Fee - receipt re	quired					
# of Lunches	Meals (Maximum = \$43.70; No receipt required)	# of Breakf	asts	х	\$8.00	=	
Accommodations # of Nights x =		# of Lunche	es	х	\$14.00	=	
Up to \$120 per night tax included- receipt required # of KM		# of Dinner	rs	х	\$21.70	=	
Up to \$120 per night tax included- receipt required # of KM	Accommodations	# of Nights	;	Х		=	
(*Current Basic Rate per kilometer is available at https://www.exec.gov.nl.ca/exec/hrs/working_with_us/auto_reimbursement.html - should there be a discrepancy between the rate used in the application and the current rate on the above noted internet site, the current quarterly rate will be reimbursed) Other Travel Costs: [e.g. Airfare and taxi-receipt required) TOTAL COSTS: This verifies that council has reviewed this application, agrees to its accuracy and authorizes position: its submission for reimbursement. Signature: IMPORTANT: Claims must be submitted one month after the completion of your training. Send application & all supporting documents to: Fax: (709) 729-3605 Reimbursement 50% 75% Mail: Municipal Finance Division, Department of Environment, Climate Change and Municipalities Ath Floor West Block, Confederation Bldg Approved By:		_			· · ·		
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(e.g. Airfare and taxi-receipt required)					<u>nt.html</u> - should there	be a discrepancy	Detween the rate used in the
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