What is your DR plan for your Municipal Information?

RICOH
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ctera
your files. your cloud.

Ricoh Simple and Cost Effective Solution

October 24, 2016

Nadine Billard – Solutions Consultant

Information Devastation

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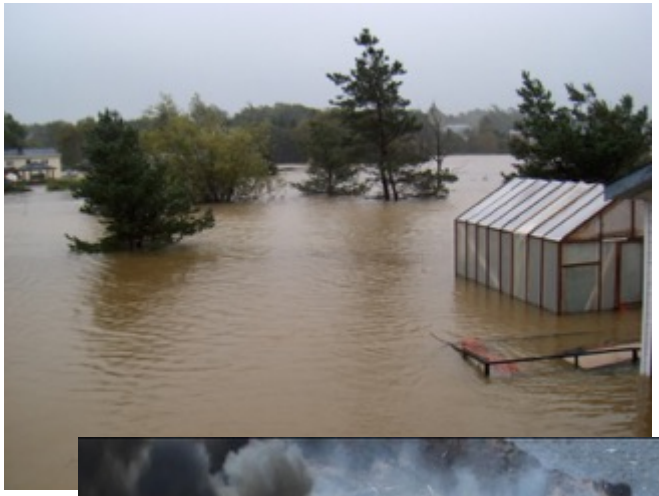

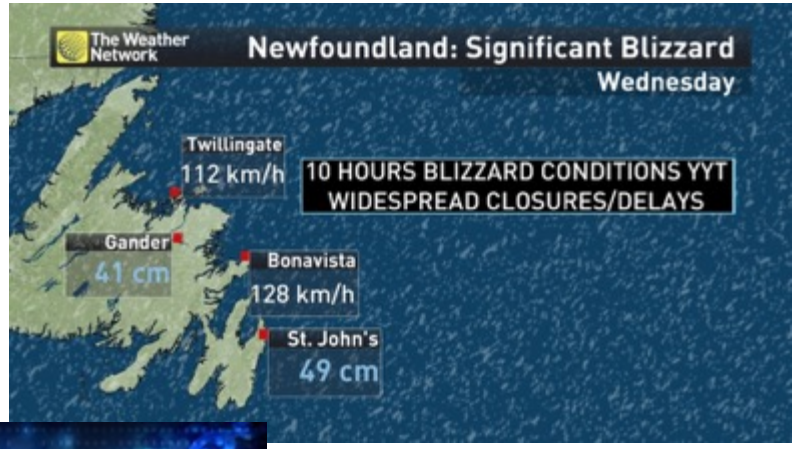

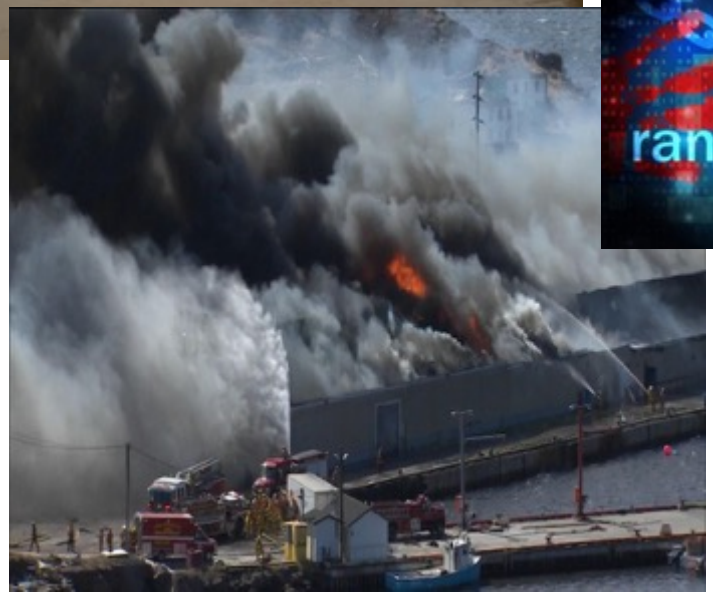





Municipal Council Handbook

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Council and Good Governance

Business Continuity Management

- While emergency and risk management consider either external threats through natural disasters and other emergencies or impacts on services and sustainability due to infrastructure, business continuity focuses on the capacity of an organization to deliver its products and services when faced with a major disruption.

- **Business continuity management (BCM)** is a management system planned and implemented to reduce losses caused by an interruption or disruption to an organization's process, product or service where the continued interruption past a certain time is seen to be detrimental to the organization's survival.

Municipal Council Handbook

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Steps in the business continuity planning process	
Policy/Program Management	Commitment of top management
Embedding	Building awareness of business continuity and undertaking training and professional development to build continuity capacity
Analysis	Assessment of critical organizational functions and prioritizing their importance in relation to customer (resident) expectation and needs
Design	Developing strategies and plans
Implementation	Implementing the business continuity system
Validation	Reviews, exercising and auditing the business continuity system

Example 1
Electronic backup of records and storage of records off site.

Example 2
Succession planning for retirement or loss of key staff.

Are your files protected?

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1. Unreliable Storage Devices
2. Not automated- No ease of use
3. Expensive offsite vaulting
4. Ineffective data security.

Free Cloud Services



Are you using Free Cloud Storage?

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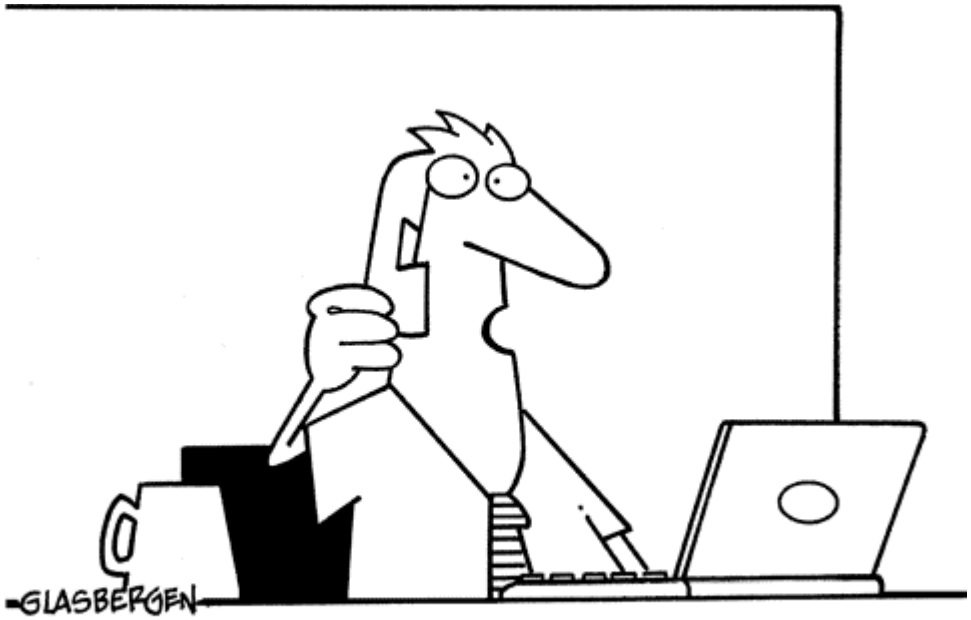
1. Privacy
2. Customer Support
3. Storage Amounts
4. Crappy Encryption Options
5. Back up the backup (Redundancy)



"Are you sure our data is secure on the cloud?
I just saw my spreadsheet on the weather channel!"

Why Should I Use Cloud Backup?

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- Simplicity
- Time Efficiency
- Security
- Versioning
- Storage Locations
- Restore Options



RCloud Services: Backup & Recovery

Our solution combines network attached storage (NAS) functionality with comprehensive data protection, providing fast local backup & recovery integrated with cloud storage for disaster recovery, remote access and file sharing.

- Comprehensive Data Backup
- File Based Collaboration
- Hybrid Cloud and On Premises
- Enterprise-Grade Security
- Internet Connectivity -SSL
- Hosted 100% in Canada



"According to Gartner (2013), "In the next three years, [they] expect [that] the hybrid approach of combining a local disk backup device and cloud backup to become commonplace for midsize enterprises."

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RCLOUD SERVICES

Powered by: ctera™



Easy Install

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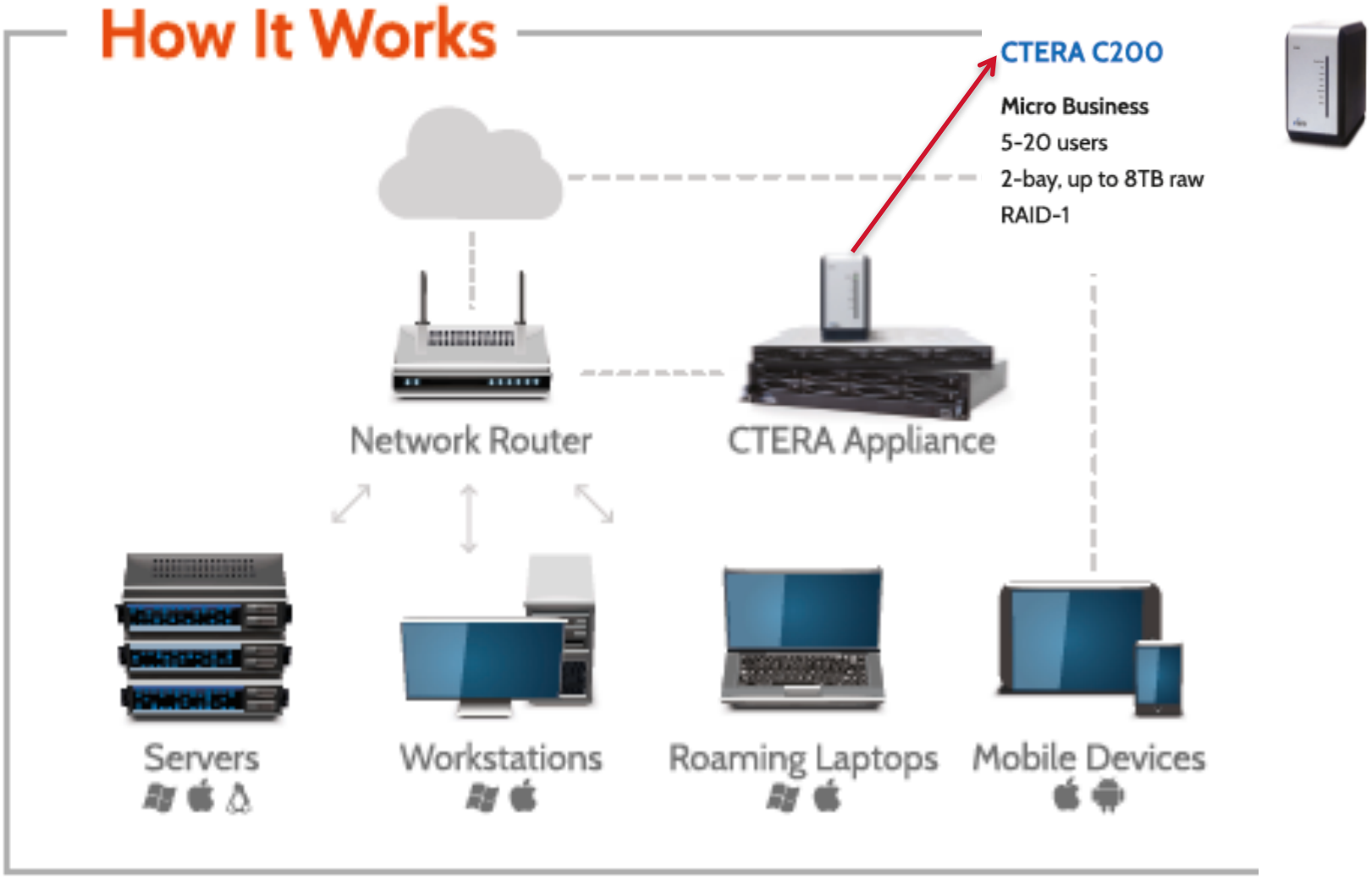
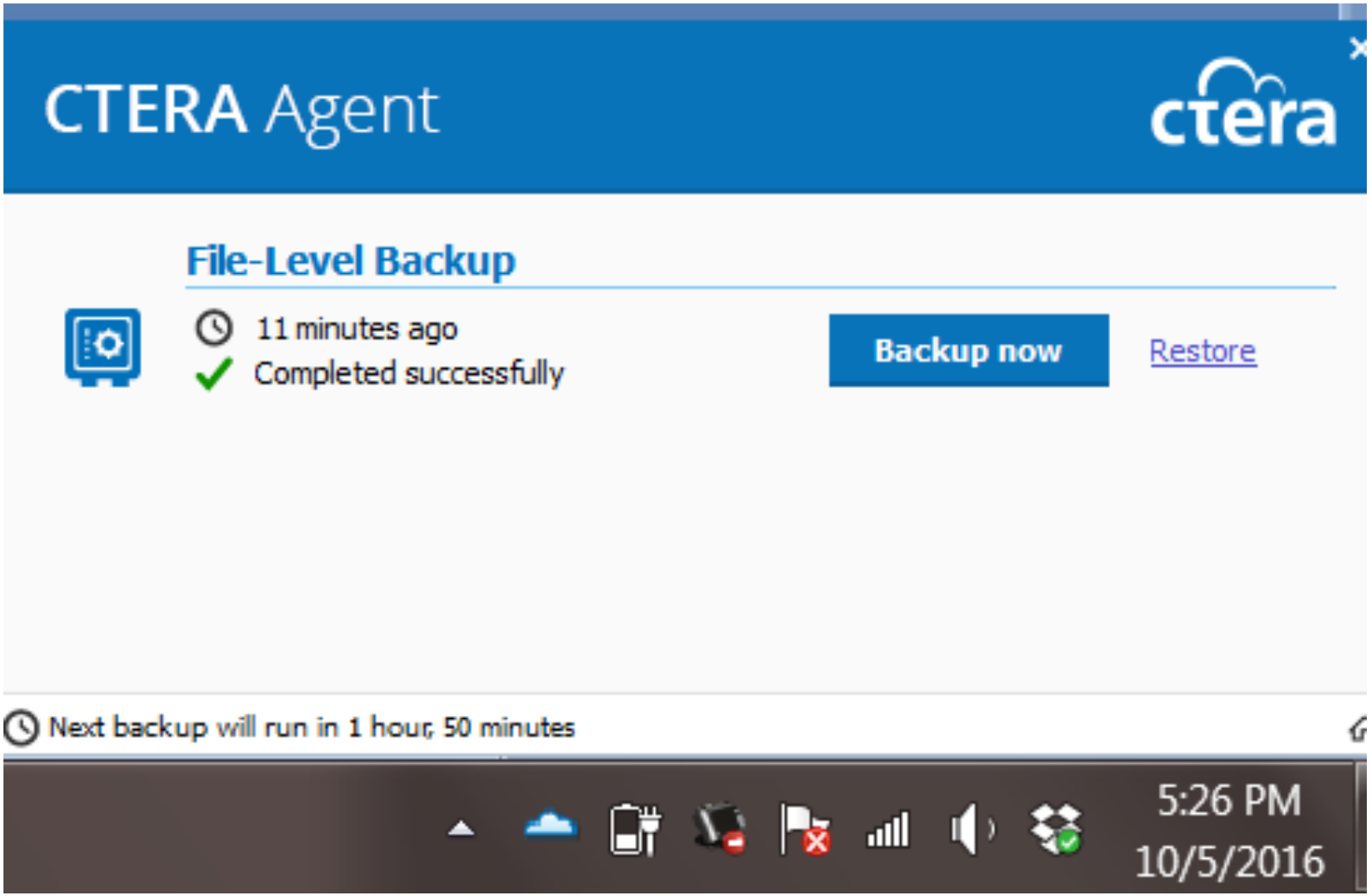


Automatic Backup



Cloud Backup Scheduling

Using portal settings

Override

Periodically

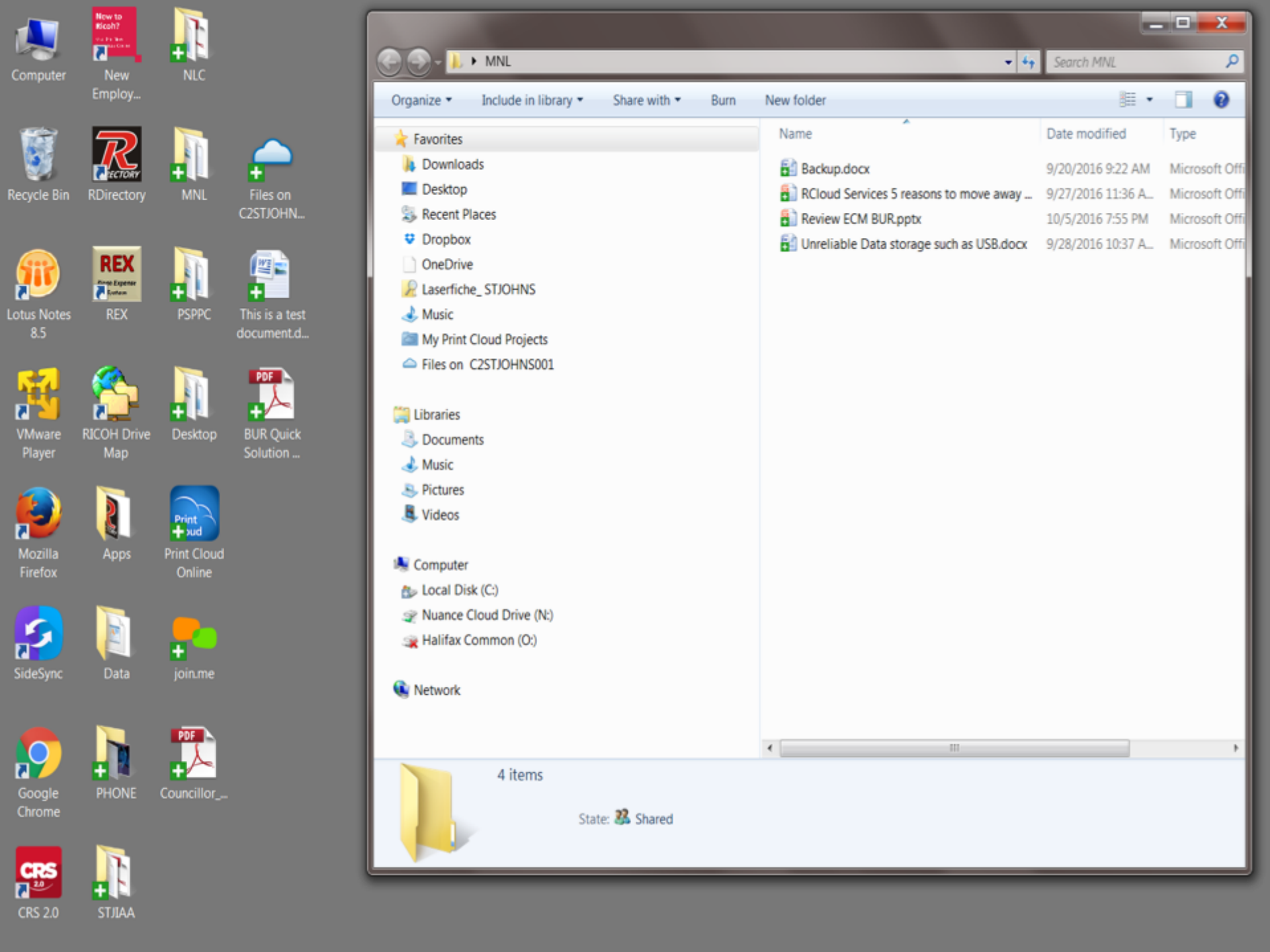
Start Every: 24 hours

Specific Time

Start Time: Stop Time: On Completion

On Days: Every Day

Save Revert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Recycle Bin
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VMware Player
RICOH Drive Map
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CRS 2.0
STJIAA
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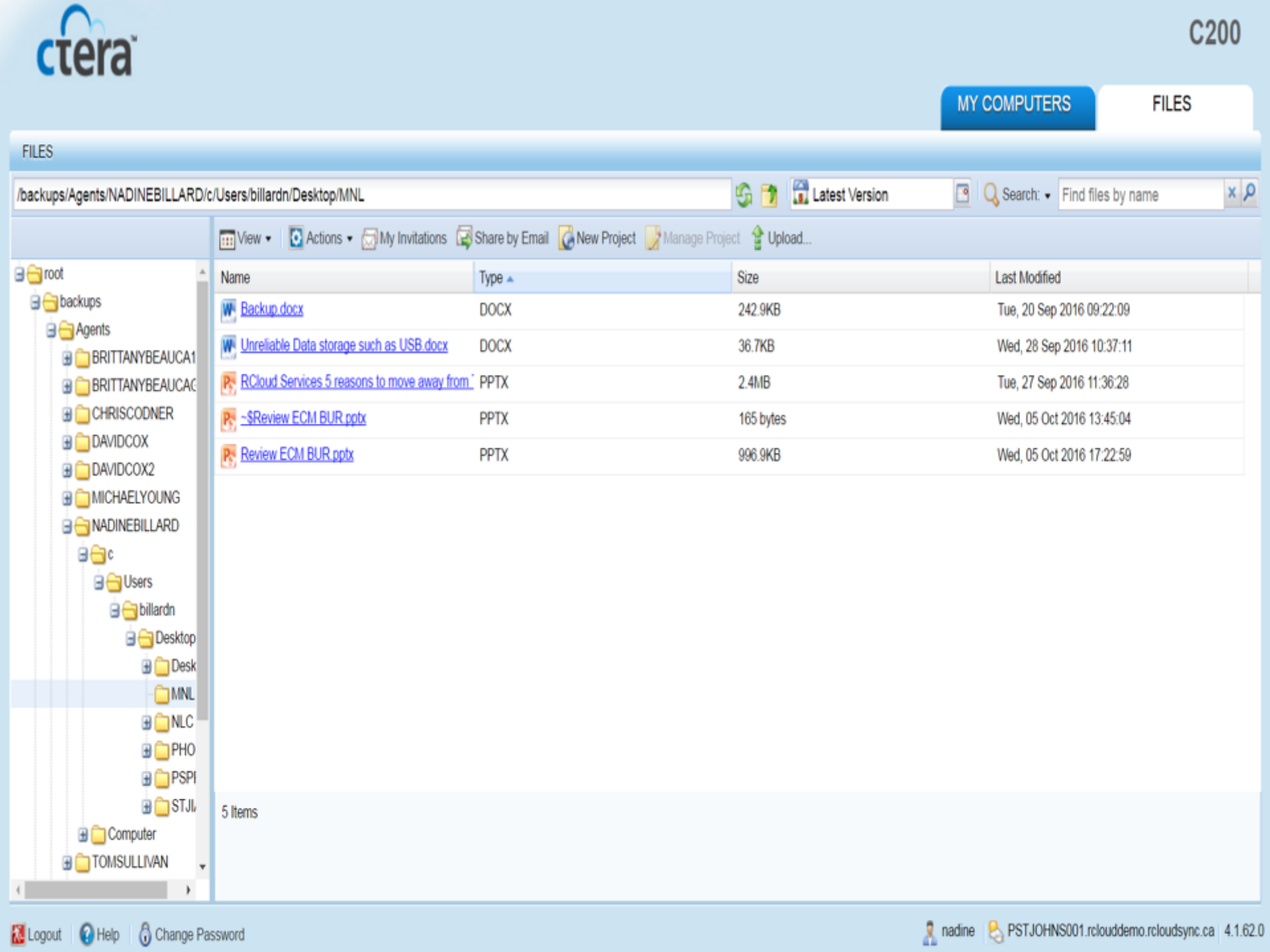
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Actions
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Share by Email
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RCloud Services 5 reasons to move away from
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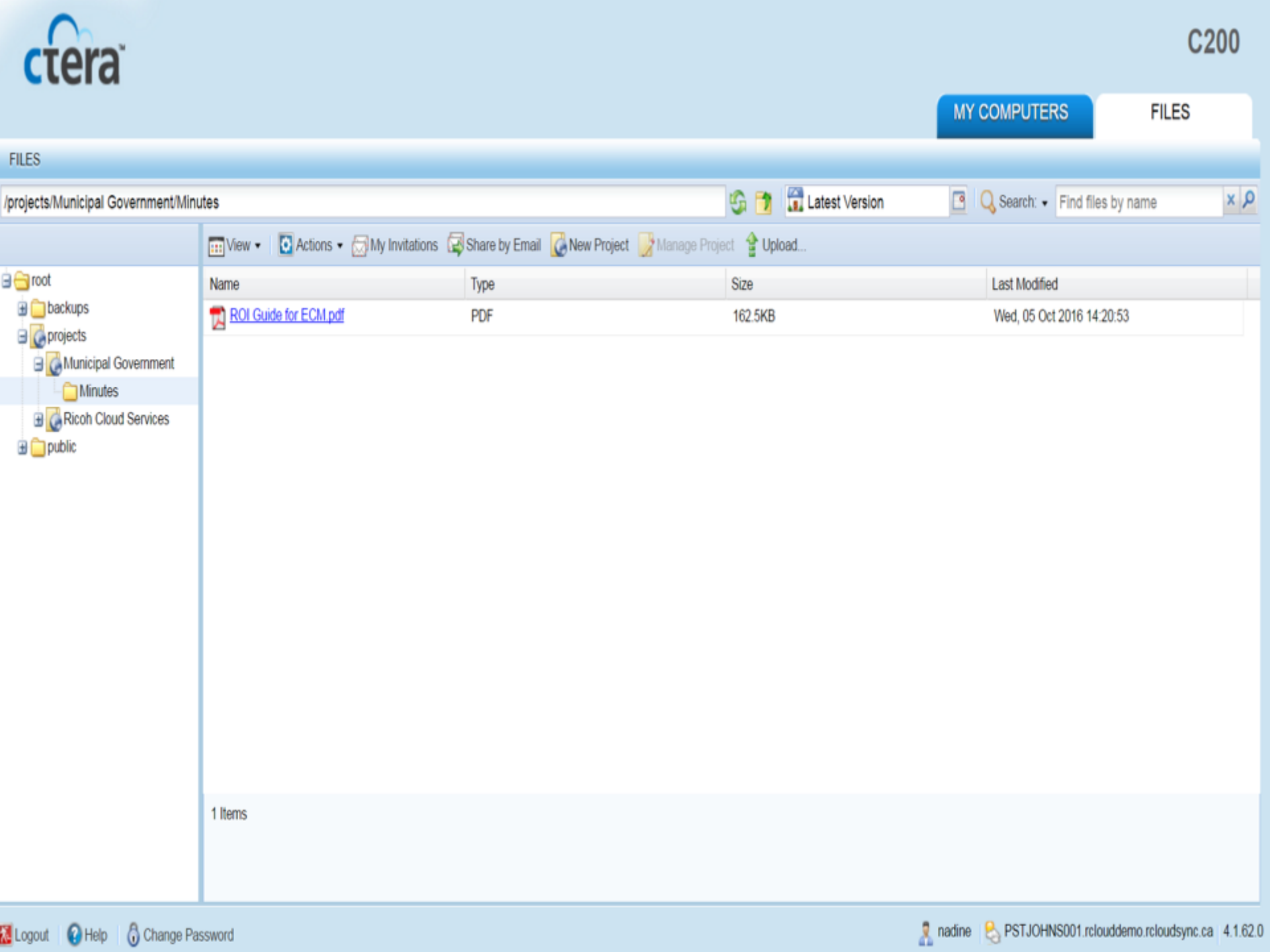
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Your Information Matters!

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Budget Allocation

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- Monthly Cost
- No Capital Cost
- Operating Expense
- 5 Users/Servers
- One time, low cost, set-up fee
- 30 Days Free



Powered by Laserfiche!

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RCloud Services: Enterprise Content Management (ECM)

Providing Canadian businesses the ability to search, retrieve, manage and share content to meet organization's objectives from anywhere using any web-enabled device.


Organize your Business


Increase Productivity


Reduce Operating Costs


Improve Customer Service


Track Critical Information


Minimize Risk


Hosted in Canada

"Ricoh manages our information and with the storage and retrieval time saved, we get to focus on our businesses – better serving the residents of Digby and councillors."

- Tom Ossinger, Chief Administrative Officer, Town of Digby

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Thank You!

